



Alberta Printmakers

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A/P VOLUNTEER INCENTIVE PROGRAM

This program, and corresponding guidelines, incentives, and parameters are designed to express gratitude for volunteerism in a way that is within the organization's capacity.

This program is reviewed annually and is subject to change to ensure administrative and financial sustainability.

Program Guidelines:

In order to provide an equitable distribution of opportunities and redemption rewards to our Member Volunteers:

- Eligible volunteer tasks and hours are assigned by A/P staff and/or committees.
- Volunteer hours must be emailed to programming@albertaprintmakers.com on the day the hours are completed, unless other arrangements are made with the Executive Director in advance (i.e., volunteer support that is administrative and cumulative in nature).
- Hours expire after 1 year. Hours are accumulated throughout the fiscal year, which can then be redeemed at any time during that or the following fiscal year (A/P's fiscal year runs from April 1 - March 31). Hours toward incentives will expire at that time.
- Volunteer hours are non-transferable.
- A maximum of 60 hours can be redeemed for incentives through this program in any given year. The Executive Director may ask the Volunteer for additional support materials to better understand the amount of time being reported.
- Volunteers must be Active Members in order to redeem hours in the Volunteer Hour Incentive Program. Expired Members who have earned eligible hours may renew their membership in order to redeem their unexpired hours.

Incentive Items:

20 Volunteer hours can be redeemed for either:

- **A 5-day Studio Rental Pass:**

This Studio Rental Pass is valid for any 5 rental days within a 4 month period from the first day of activation. This redemption does not include the \$25 General Material Fee. Studio Renters are subject to our Studio Rental contract, related documents and redeemed Rental time is subject to the same terms and conditions as a regular rental.

or

- **Two 8”x10” fundraiser prints, or available A/P merchandise of an equivalent retail value:**

A/P has a collection of prints from local and global artists that are remaining from previous years’ Not So Mini Event. Other options include a range of other goods produced in-house for public events to generate fundraising revenue and develop Volunteer printing skills. These could range from cards, pins, apparel, totes and other in-house produced artwork (any limitations on redemptions will be listed with that item).

Note: The maximum redemption in any given year is 3 times (or 60 hours).